# Business Administration Careers - Management

This academic map is a suggested semester-by-semester guide to keep you on a clear pathway to program completion. Your academic advisor will provide you with clear direction needed to stay on course and discuss scheduling options with you. Taking courses not reflected on this map may result in courses not counting toward the completion of your requirements.

## Academic Map

### Entering Fall 2019

**Based on Full-time Enrollment**

### You’ve Arrived!

**Credits**

<table>
<thead>
<tr>
<th>Semester</th>
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<td>1</td>
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### Semester 1

- **ACCT 108** Computerized Business Applications 4
- **BUSN 112** Introduction to Business 3
- **ECON 201** Principles of Economics I 3
- **ENGL 101** English Composition I 3
- **MATH ---** Math Elective 3

### Semester 2

- **ACCT 104** Fundamentals of Financial Reporting 4
- **BUSN 110** Principles of Management 3
- **BUSN 170** Business Communication 3
- **ENGL 102** English Composition II 3
- **LA ---** Liberal Arts Elective 3

### Semester 3

- **BUSN 125** Small Business Management 3
- **BUSN 127** Human Resource Management 3
- **BUSN 120** Principles of Marketing 3
- **ACCT 107** Managerial Accounting 4
- **BUSN 201** Business Law I 3
- **SC ---** Science Elective 3

### Semester 4

- **BUSN 260** Organizational Behavior 3
- **BUSN ---** Business Elective 3
- **BUSN ---** Business Elective 3
- **LA ---** Liberal Arts Elective 3
- **General Elective** 3

### About Developmental Courses

Developmental courses do not satisfy graduation requirements, but they are required for those who place into them and will appear on the student’s transcript. Placement into one of the following courses indicates that a student needs additional preparation before enrolling in college-level courses:

- **ENGL 091** Preparing for College Reading I
- **ENGL 092** Preparing for College Reading II
- **ENGL 095** Reading and Writing Seminar
- **ENGL 099** Introductory Writing
- **MATH 001-003** Prep College Math I-III
- **MATH 010** Fundamentals of Mathematics
- **MATH 011** Introductory Algebra

### Route to Success

Summer and/or Winter Session classes may be available for your program to help you finish on time. See your advisor and/or visit the online course search for availability.

### Ready to Go

Courses have no prerequisites or developmental courses.

### Semester-specific Course Offerings

Courses are not offered all semesters.

### Minimum Grade Requirement

Students must earn a minimum grade to remain in the program.

### Electives

For details on eligible electives, please see reverse.

### Taking 15 credits/semester or 30 credits/year will help you stay on track to finish your degree in two years.
Business Administration Careers - Management
Associate in Science

Program Notes

This program prepares students for entry-level management positions, such as supervisor, assistant manager, or management trainee.

Math Elective: MATH 152 Topics in Math I or higher

Other Electives: Students choosing a business, liberal arts, science, or general elective can select from the Course Elective Guide at massasoit.edu/electives.

Resources for Academic Success at Massasoit

All College phone numbers are 508-588-9100 + extension.

Registrar’s Office
massasoit.edu/registrar
registrar@massasoit.mass.edu

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Testing & Assessment
massasoit.edu/testing
x1991

Financial Aid
massasoit.edu/finaid
fao@massasoit.mass.edu

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Advisement & Counseling Center
massasoit.edu/advisement-counseling
advisementcounseling@massasoit.edu

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Academic Resource Center
massasoit.edu/arc

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Division Dean
Donna Wright
dwright10@massasoit.mass.edu
x1677

Resources for Future Planning

Transfer Services
massasoit.edu/transfer
x1461

Career Services
massasoit.edu/careerservices
x1406

After Graduation/Completion

Create a LinkedIn profile and begin building your professional network.

Visit Career Services (Student Center, Brockton Campus) for assistance in writing your resume and conducting a job search.

Consider joining and/or visiting sites of professional organization such as Society for Human Resource Management: www.shrm.org

Visit www.careergps.mass.edu for more information about employment opportunities in your field of study.

Math Elective: MATH 152 Topics in Math I or higher

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x1461

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508-588-9100
massasoit.edu

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